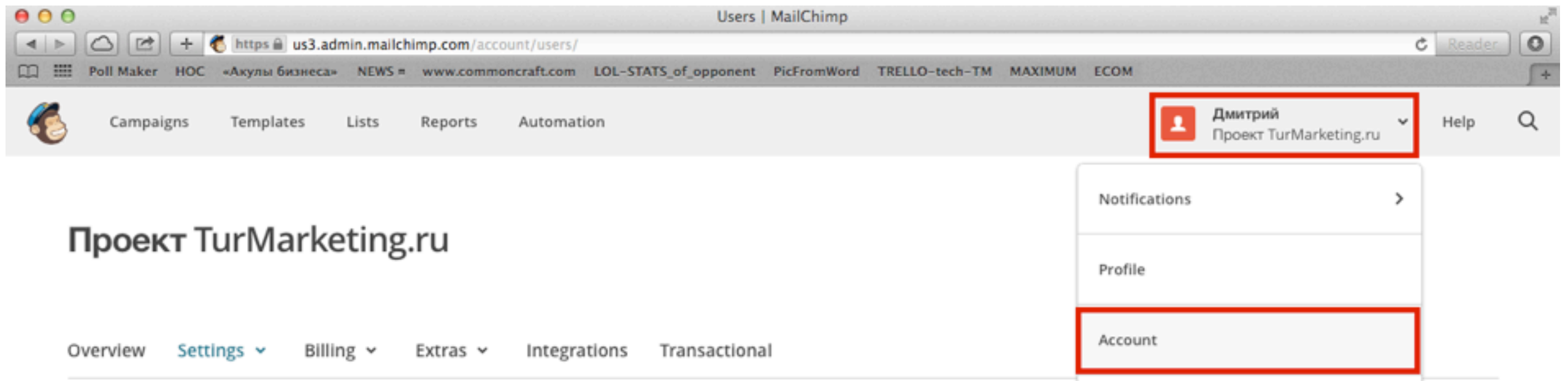
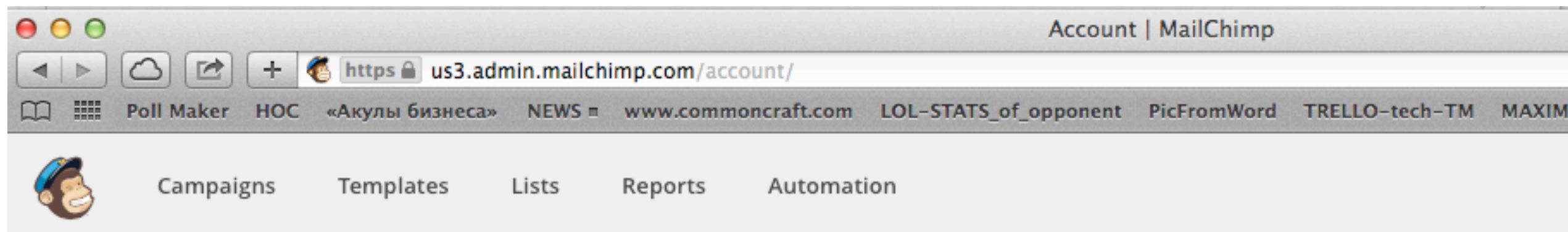


1. заходим в аккаунт
2. нажимаем на кнопку аккаунта
3. выбираем пункт меню “аккаунт”



4. выбираем “настройки”

5. идём в пункт меню “пользователи”



Проект TurMarketing.ru

Overview

Settings ▾

Billing ▾

Extras ▾

Integrations

Transactional

Monthly

\$45.00 per month

Autopay on Mastercard

[View billing plan](#)

Details

Users

Security

Mastercard ending in 0477

Expires 06/18

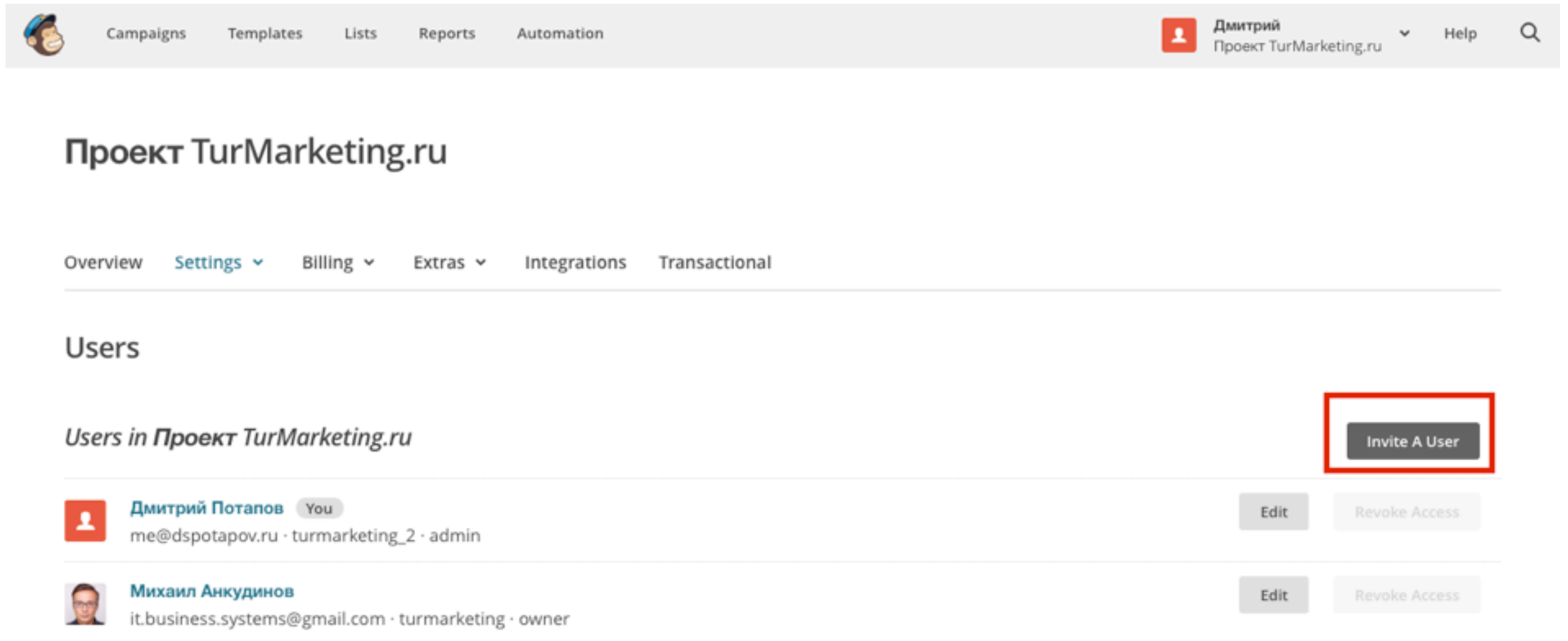
[Edit](#)



Subscribers

5 subscribers remaining until your plan expires

6. нажимаем “пригласить пользователя”



The screenshot shows the Mailchimp user management interface. At the top, there is a navigation bar with a monkey logo and menu items: Campaigns, Templates, Lists, Reports, and Automation. On the right, the user profile for 'Дмитрий' (Dmitry) is shown, along with a 'Help' link and a search icon. Below the navigation bar, the page title is 'Проект TurMarketing.ru'. A secondary navigation bar includes 'Overview', 'Settings' (with a dropdown arrow), 'Billing' (with a dropdown arrow), 'Extras' (with a dropdown arrow), 'Integrations', and 'Transactional'. The main section is titled 'Users'. Underneath, it says 'Users in Проект TurMarketing.ru'. A prominent 'Invite A User' button is highlighted with a red rectangular border. Below this, a list of users is displayed. The first user is 'Дмитрий Потапов' (Dmitry Potapov), marked as 'You', with the email 'me@dspotapov.ru' and role 'turmarketing_2 · admin'. The second user is 'Михаил Анкудинов' (Mikhail Ankudinov), with the email 'it.business.systems@gmail.com' and role 'turmarketing · owner'. Each user entry has 'Edit' and 'Revoke Access' buttons.

Campaigns Templates Lists Reports Automation

Дмитрий
Проект TurMarketing.ru Help



Проект TurMarketing.ru

Overview Settings Billing Extras Integrations Transactional

Users

Users in Проект TurMarketing.ru

Invite A User

	Дмитрий Потапов You me@dspotapov.ru · turmarketing_2 · admin	Edit	Revoke Access
	Михаил Анкудинов it.business.systems@gmail.com · turmarketing · owner	Edit	Revoke Access

Invite a user | MailChimp

https://us3.admin.mailchimp.com/account/users/invite/

Campaigns Templates Lists Reports Automation

Дмитрий
Проект TurMarketing.ru Help

Проект TurMarketing.ru

Overview Settings Billing Extras Integrations Transactional

[Back to account users](#)

Invite a user

Email address

User type

Viewer
Can only access reports.

Author
Has access to reports plus the ability to create/edit campaigns, templates, and automations, but can't send campaigns.

Manager
Has full access except for billing, add-ons, user management, and list exports.

Admin
Account user with full access.

A message from you (optional)

Hi. Join our MailChimp account.

I'm not a robot

Send Invite Cancel

7. вводим почту пользователя

8. выбираем права доступа

(автор, если человек будет делать рассылки / менеджер, если хотим дать полный доступ)

9. жмём “я не робот”

10. отправляем



You've been invited to join a MailChimp account.

Михаил Анкудинов has requested that
you join the account Проект
TurMarketing.ru.

Get started below by creating a login for
yourself. If you're already a MailChimp user
you can link your existing account instead.

This invitation will expire after 7 days. If
you have any questions, contact
it.business.systems@gmail.com.

[Join This Account](#)

1. человеку приходит письмо,
он переходит по ссылке в нём



✓ Hooray!
You've been invited to join Проект TurMarketing.ru's account.

Already use MailChimp? [Use your login to join this account.](#)

Username

dspotapov@gmail.com

Password

👁 Show

.....

✓ Your password is secure and you're all set!

First name

Dmitrii

Last name

Potapov|

Join Account

12. заполняет форму
13. PROFIT! :)